

# Information Governance Tools:



File analysis and clean-up is the heart of any information governance framework, but it's no walk in the park! Enter Innovative Driven's proprietary tool, IIdentify File Analysis. IIdentify puts the power in your hands, allowing the data reviewer to determine what should be retained and what should be deleted. IIdentify scans across terabytes of file shares, analyzes the metadata, and automatically applies customizable ROT policies, leaving your organization with only the files you need.

## HOW YOU USE IDENTIFY:

- 1 Clearly visualize your content profile and recommended policies
- 2 Easy review and tagging for data reviewers
- 3 Streamlined data cleanup workflow

## IDENTIFY PROVIDES:



### FILESHARE ANALYSIS

IIdentify can scan across terabytes of file shares, analyze metadata, and automatically apply customizable retention policies.



### REVIEW & TAGGING

IIdentify provides a web interface where you can request decisions by data reviewers. Through the interface, reviewers can quickly and easily tag specific document for deletion.



### VISUALIZATION

Powerful visualizations group files by ROT (redundant, obsolete, and trivial) probability to making it easy to analyze large fileshares



### ADD-ON FUNCTIONALITY

IIdentify can be deployed as an add-on to industry solutions, enhancing these products with end-user review, workflows, coordination, and engagement, adding significant value to your



### PROGRESS TRACKING

Dashboards track data reviewer progress to ensure that projects stay on schedule

